



Mannamead Counselling's Privacy Statement

Secure Storage

We make every effort to keep all information confidential. Your personal information is stored securely and confidentially. After each session we make brief handwritten notes in a notebook. The notebook is stored in a locked cabinet and not electronically.

Disclosure of Personal Information

The information disclosed during the course of counselling is confidential. There are exceptions, however. We may discuss with our supervisor information which you share with us during the sessions. This disclosure will be anonymous and our supervisor is bound by the same duties of confidentiality as we are. Apart from our supervisor, we will only discuss information to others where legally or ethically obliged to do so. Such circumstances include if we consider there to be a threat of serious harm from yourself to you or to others, child abuse and terrorism.

Right to Access

You have the right to ask to see your personal information, free of charge. You also have the right to ask me to amend or change any incorrect information about you.

Right to be Forgotten

You have the right to ask us to destroy any information that we hold about you. This includes your personal information that is no longer relevant to original purposes, or if you wish to withdraw consent. In all cases and when considering such requests, these rights are obligatory unless it is information that I have a legal obligation to retain.

Data Portability

As the client, you have the right to receive your personal information which you previously provided, and also have the right to transfer that information to another party.

For the purposes of the General Data Protection Regulations (GDPR) 2018, the data controller is Sally Agobiani.

This Privacy Policy lets you know how your personal information is being collected, stored, and shared and this is in line with UK General Data Protection Regulations.